

4th Quarter Chapter Operation Scorecard

Use this scorecard at the May board meeting to analyze and report progress for **MARCH, APRIL, MAY**. It is to be completed, signed, and sent to the AMBUCS™ Resource Center, **POSTMARKED (USPS) OR FAXED 336-852-6830 BY JUNE 10TH**. Scorecards sent after that date are assessed penalty points. Access current scorecards at www.ambucs.org.

District No. _____ Chapter _____ Chapter No. _____ 4th Quarter 2011-12

Be sure to review all 4 quarter scorecards to plan for points awarded on an annual basis	Points	Office
1. Programs		
a. Community Service (March 1- May 31)		
1. Community financial assistance (Monies given to benefit community Description _____ Amt\$ _____) 10 pts	_____	
2. Community work project (Do not include fundraisers) Description _____ 10 pts	_____	
b. Therapist of the Year		
Entry submitted to the AMBUCS™ Resource Center by May 1st. 5 pts	_____	
c. Living Endowment Fund- Contributions MUST be received by Resource Center by May 15th . Contributions can be designated as any percentage Scholars, AmBility™, or Cornerstone Fund.(Investing in the Future not included)		
1. Total members shown in Feb. 28th Blue Chip Report = _____.		
Total contribution to Living Endowment, June 1 - May 31 = \$_____.		
Total contributions divided by total members = \$_____ average.		
Score 40 pts if average is at least \$40. 40 pts	_____	
2. If average exceeds \$40 score 1 pt for each full dollar over \$40. 1 pt/\$1	_____	
3. BONUS 100% L.E.G. receipts in AMBUCS™ Resource Center by April 15th. 5 pts	_____	
d. Chapter Sponsored Scholarship Applicants		
Score 1 pt for every chapter sponsored scholarship application submitted to the AMBUCS™ Resource Center by May 1st. Max 10 pts	_____	
Chapter contribution \$ amount to Living Endowment -Scholarships for Therapists	\$ _____	
e. Evaluation Site- Sponsorship & Application Forms must be submitted to receive points. Chapter Evaluation Sites (sponsored this quarter)		
Eval Site(s): _____ 10 pts each		
Trykes purchased for Eval Site use (not for child) 5 pts per tryke	_____	
\$500 Accessory order for Eval Site (not for child) 5 pts per \$500 order	_____	
f. Purchase new equipment into existing established Evaluation Site. (Does not apply to trykes given away through site.)(Equipment purchased this quarter)		
Eval Site: _____		
Trykes purchased for Eval Site use (not for child) 5 pts per tryke	_____	
\$500 Accessory order for Eval Site (not for child) 5 pts per \$500 order	_____	
g. Sponsor a National Wish List rider listing over 90 days old. 5 pts per rider		
Rider Name(s): _____		
h. AmTryke® - (Based on tryke orders placed and/or paid for during the chapter year)		
Chapter purchased 1- 4 AmTryke® during the chapter year or 5 pts	_____	
Chapter purchased 5- 9 AmTryke® during the chapter year or 10 pts	_____	
Chapter purchased 10 or more AmTryke® during the chapter year 25 pts	_____	
i. May Ramp Building - Report ramp building activity for the month of May using ramp reporting form with supporting documents. 10 pts per ramp	_____	

	Points	Office
2. Membership Development Internal (Verified using Blue Chip Report)		
a. New Members		
1. New members submitted to the AMBUCS Resource Center.	2 pts each	_____
2. Bonus Points Earn 20 points for each Lasso Pin Awarded.	20 pts each	_____
2. New member orientation held for members and spouses.	5 pts	_____
b. Membership Retention (Verified using Blue Chip Report)		
Score 1pt for each 10% of those members on record as of May 31st who retained their membership to date.	1 pt per 10%	_____
c. Spring Round Up (Verified using Blue Chip Report)		
1. Net gain of 5 members from March 1st –April 30th = _____ .	20 pts	_____
2. Invitation to....Event held. Information of event sent to AMBUCS Resource Center by May 10th.	Bonus Points 20 pts	_____
d. Blue Chip Chapter (Verified using Blue Chip Report)		
1. Blue Chip Goal = _____Membership as of May 31 = _____. Membership as of May 31 divided by Blue Chip Goal = _____(Blue Chip %).		
2. Score 30 points for achieving 100% of Blue Chip Goal.	30 pts	_____
3. Score an additional 10 pts for Blue Chip and membership increase of 10%.	10 pts	_____
4. Score an extra 20 pts for attaining Blue Chip status last chapter year and attaining Blue Chip status this chapter year.	20 pts	_____
5. Score an extra 30pts for attaining Blue Chip status the last 3 years.	30 pts	_____
6. Score an extra 50 pts for doubling membership this chapter year.	50 pts	_____
7. Score an extra 20 pts for attaining Blue Chip status and 90% or more membership retention.	20pts	_____
3. Membership Development External (Verified using Blue Chip Report)		
a. Friend's Members		
Score 2pts for every new Friend member or Friend renewal sponsored by your chapter during the quarter.	2 pt each	_____
b. New Club Building		
Chartered chapter	# charter members	
_____	_____	
_____	_____	
1. 5 charter members = 40 pts 10 = 45 pts 15 = 50 pts 20 = 55 pts 25 = 60 pts 30 = 75 pts 35+ = 90 pts		_____
2. If co-sponsored, points are pro-rated equally.		_____
3. Chartered with 30+ members by March 31st.	10 pts	_____

Complete page 1 and 3 of the 4th Quarter scorecard.

Chapter Operation Scorecard —4th Quarter

	Points	Office
<p>c. Youth Auxiliary Youth Auxiliary Annual Report Form submitted to AMBUCS™ Resource Center by May 15th. (This form is used to declare National Youth Auxiliary award winners) 10 pts</p>		
<p>4. Training and Conference</p> <p>a. Spring Training Conference Attendance</p> <p>1. 5 pts each for <input type="checkbox"/> President–elect <input type="checkbox"/> Vice President–elect _____ x 5 pts <input type="checkbox"/> Secretary–elect <input type="checkbox"/> Treasurer–elect. 4 pts for each Board Member–elect, Committee Chairman. _____ x 4 pts 2 pts each for other attending chapter members. _____ x 2 pts Max. 30 pts</p> <p>2. 5 pts for current Chapter President in attendance. 5 pts</p> <p>3. BONUS 2 pts for each Big Hatter attending BHC training. 2 pts</p>	<p>_____</p> <p>_____</p> <p>_____</p>	
<p>5. Administration</p> <p>a. Chapter newsletter published monthly with a calendar of events. 6 pts</p> <p>b. Scheduled program at 75% of regular meetings. 6 pts</p> <p>c. Average attendance for active members at all meetings = _____ %. 1 pt per 10%</p> <p>d. Chapter program that is “mission based”(therapist, scholarship recipient,etc) Description of program _____ 5 pts</p> <p>e. Social with spouses/guest held. _____ 4 pts</p> <p>f. Three board meetings held. 4 pts</p> <p>g. All new members assigned to committees. 4 pts</p> <p>h. Report of New Chapter Officers Form 128 Submitted to AMBUCS Resource Center. 4 pts</p>	<p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>	
<p>Totals Total points _____</p> <p>Penalty for late report: Penalty assessment for late report received after June 10th = -5 points</p> <p style="text-align: right;">POINTS AWARDED</p>	<p>_____</p> <p>_____</p> <p>_____</p>	

National Merit Awards	Req'd points
Superior with Distinction	550+ and new chapter
Superior Chapter	550+
Honor with Distinction	450 - 549 and new chapter
Honor Chapter	450 - 549
Merit with Distinction	350 - 449 and new chapter
Merit Chapter	350 - 449

Chapter President (print name)

Chapter

Date